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Information for New Patients

You are entitled to receive information about the method of therapy, techniques used, anticipated duration of treatment, and fees to be charged at any time you so request.

You have the right to confidential treatment. Confidentiality is maintained **unless** you become an imminent danger to yourself or another person, and then only minimal information is shared to facilitate your or another's safety. Confidentiality also will be waived automatically in cases involving child abuse, child sexual abuse, grave emotional disability or criminal behavior. Every effort will be made to minimize the data shared with other professionals or authorities.

Sexual contact between client and therapist is not part of any recognized therapy. Sexual intimacy between client and therapist is illegal in Colorado and should be reported to the Grievance Board. If you have any questions, concerns or complaints about licensed or unlicensed mental health practitioners, you can contact the State Grievance Board at 1560 Broadway, Suite 1340, Denver, CO 80202, or at (303) 894-7766.

You have the right to terminate treatment at any time and you also may request a second opinion at any time.

If an appointment is made, please give 24 hours cancellation notice. When you accept an appointment time, you are making a commitment to your therapist to be there on that scheduled day and time. When you fail to keep an appointment or call to cancel that appointment, that time is lost to you, the therapist, and to other patients. If keeping your appointments becomes a problem and we are not able to resolve this then we do reserve the right to charge you personally for your missed appointment.

You may bill your insurance yourself or we will bill it for you. If you have an insurance co-payment, co-insurance, or an unmet deductible, you will be expected to make this payment at **EACH** visit, unless other payment arrangements have previously been made. Past due personal accounts will be charged a finance charge of 1.5% monthly. Returned checks will be assessed at \$15.00 plus any bank charges.

Long overdue or delinquent accounts will be turned over to an attorney or collection agency for collection and/or legal proceedings. You will be responsible for legal fees entailed in that process. Your name, address, employment, phone, and balanced owed will be provided to the collection agency or attorney.

In an emergency, you may call 719-351-3155, or the crisis line at 719-635-7000.

I have read all the above New Patient Information and I understand completely.

Patient Name

Date

Therapist Name

Date

Patient Signature

Therapist Signature